Staff Protocols

Screening

Perform daily self-check by taking temperature before entering the building. Normal is 99° F or lower.
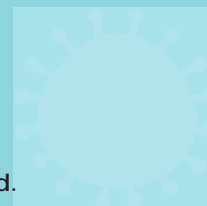
Symptomatic

Do not report for duty if symptomatic. If you are at work and develop symptoms, leave the building and follow procedures for reporting, testing and quarantine. You are considered symptomatic if you are experiencing any of the following:

- Fever of 100° F or higher
- New, persistent cough
- Shortness of breath
- Sore throat
- Body aches
- Chills
- Fatigue
- Loss of taste or smell

Reporting

Staff should report to their supervisor promptly if they have:

- Symptoms requiring isolation or quarantine.
- A positive test result.
- A negative test result.
- Been in close contact with someone who tested positive even if fully-vaccinated.

Testing & Quarantine

- Vaccinated
  - If exposed and asymptomatic, fully-vaccinated staff members are exempt from quarantine with proof of vaccination. Testing is recommended on days 3-5.
  - If exposed but test result is negative, return to work and continue to monitor symptoms for 14 days.
  - If exposed but test result is positive, quarantine for up to 10 days per guidance from the health care provider.
- Unvaccinated
  - If exposed to someone who tested positive, quarantine for a minimum of 10 days and monitor symptoms.
  - If exposed and test result on day 5 is negative, quarantine for 7 days and monitor symptoms for 14 days.
  - If exposed and test result is positive, quarantine for up to 10 days per guidance from the health care provider.

Returning to Work

Staff members may return to work:

- Immediately, if they are fully-vaccinated (with proof of vaccination card), were exposed but are asymptomatic, and tested negative.
- After 10-14 days, per health care provider guidance, if tested positive and remain asymptomatic and fever free for at least 24 hours without the use of fever reducing medication.
- After 10 days, if exposed and remain asymptomatic.
- After 7 days, if exposed but their test result on day 5 is negative.